

**Real Property Administration**

**Designer Evaluation Form**

Evaluation as to the project:

**Design Phase**

**Rating Scale:**

- ③ Above Standard
- ② Standard
- ① Below Standard
- ④ Not Applicable

**Purpose:**

Upon design & bid completion for a State Building Commission project of this type, this office is required to provide an evaluation of Designer performance during design & bid using this SBC-07 form. This evaluation is for the Designer to realize the level of standard expected by the SBC. The evaluation is in 10 parts; with each part given a rating of Above Standard, Standard, or Below Standard. Comments explaining each rating are provided, when appropriate.

**EVALUATION**

③ ② ① ④	1. Program Phase; facilitated defining of project time, funding, site, scope, and function.	
③ ② ① ④	2. Schematic Design Phase; site analysis, design concepts, and schematic drawings.	
③ ② ① ④	3. Design Development Phase; production of fully developed design concept and cost estimate.	
③ ② ① ④	4. Construction Documents Phase; production of complete and accurate bidding documents.	
③ ② ① ④	5. Bid Phase; performance in soliciting bids, req'd addenda, receiving bids, and pursuing award.	
③ ② ① ④	6. Accuracy and detail of cost estimate; estimate was in alignment with bids received.	
③ ② ① ④	7. Adherence to the overall design & bid schedule; no inordinate delays brought about.	
③ ② ① ④	8. Adherence to the overall project program objectives; kept within the project bounds.	
③ ② ① ④	9. Supervision of Consultants' performance; ensured their prescribed duties were met.	
③ ② ① ④	10. Working relationship with Real Property Administration, user agency, & regulatory officials.	

**Evaluator:**

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Date \_\_\_\_\_

RPA

Dir: \_\_\_\_\_

Assist. \_\_\_\_\_

Comm: \_\_\_\_\_

**Designer:**

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Date \_\_\_\_\_